

## Kaipātiki Local Grants Programme 2016/2017

Our Local Grants Programme aims to provide contestable and discretionary community grants to local communities.

### **Outcomes**

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- cherished natural environment
- thriving local economy
- Proud, positive communities that embrace the diversity of Kaipātiki
- Green open spaces and environments that enable active and healthy lifestyles and protect our natural heritage
- A connected Kaipātiki through a range of transport links, both within and beyond our area
- Vibrant town and village centres and a thriving local economy
- Community facilities, assets and services that are high quality, well managed and meet our communities' needs

### **Our priorities for grants**

The Kaipātiki Local Board welcomes grant applications that align with the following local board plan priorities:

*Note: these priorities relate to the local board objectives as outlined in the local board plan.*

- People are connected to their neighbourhoods and their wider community through place- making initiatives
- Local community organisations are well supported, resourced and empowered to deliver to our communities
- Our communities enjoy a wide variety of local events that celebrate our place, our people and our diversity
- Our communities celebrate the arts and culture through programmes, art space and public art
- Our parks and reserves are well equipped with the right facilities while preserving open space
- Our natural environment harbours and waterways are protected and enhanced in partnership with mana whenua
- Our communities are environmentally aware and work together to live sustainably
- Our network of community houses and centres provide meaningful and tailored opportunities for communities to connect

All applicants are expected to outline in their application how their project will contribute to one or more of the Kaipātiki local board's outcomes or objectives as set out in the local board plan.

*Note: In making its decisions on grant applications the board wishes to make the best use of what the community has already got, through sustainable asset management and working in partnership with the community. The board will also give some weight in its decision making to the contribution that the applicant will be bringing to their project in terms of resources (people, physical assets, money and other partners).*

### **Higher Priority for eligibility:**

A higher priority will be given to grant applications that provide opportunities for all members of the community to benefit from the proposed project or activity and access is not restricted to members of the organisation making the application.

### **Lower Priorities for eligibility:**

We will also consider applications for other services, projects, events and activities. However, these may be considered a lower priority.

- Travel and accommodation outside Auckland, unless we are convinced there will be a tangible benefit for Auckland ratepayers
- Retrospective costs (where the activity has already taken place), unless this is necessary as a condition of the grant, or we are satisfied there are other mitigating circumstances
- Fundraising events or activities, especially where the beneficiary is a third party (e.g. charity events, sponsored walks), unless we determine the event has a wider community benefit beyond its primary purpose as a fundraiser.
- Food – the board is prepared to provide funding for food as part of an application, but expects to see evidence as to how the provision of food will enable the project outcomes to be achieved.
- Schools and churches – unless clear benefits to the wider community can be demonstrated e.g. community access to facilities and assets out of school hours and during weekends and holidays which helps fill a gap in council's own provision.
- Groups based outside the Kaipātiki local board area, unless the applicant can clearly demonstrate the benefit to Kaipātiki community members.
- Activities taking place outside the Kaipātiki local board area, unless the applicant can clearly demonstrate the benefit to Kaipātiki community members.
- Applications for large amounts where other funders haven't been approached.

### **Eligibility Exclusions:**

A range of activities are excluded from consideration of funding by Auckland Council's overarching Community Grants Policy. These exclusions are:

- Debt servicing or repayment
- Legal expenses
- Activities that promote religious ministry or political purposes
- Medical expenses
- Public services that are the responsibility of central government (e.g. core education, primary health care)
- Physical works – e.g. improvements to community buildings – that require consents or permits, prior to the necessary consents or permits being obtained (grants may be awarded in principle, but funds will not be released until all conditions are satisfied)
- Purchase of alcohol.

In addition to the eligibility criteria outlined the Community Grants Policy, the Kaipātiki Local Board will not fund:

- Private individuals,
- Commercial/Private Companies will generally be ineligible to apply unless their project demonstrates clear community benefits (see paragraphs 73, 74 and 75 of the overarching Community Grants Policy)
- Activities must not have already taken place before the local board has the opportunity to consider the application (unless the Board accepts there are genuine mitigating circumstances).
- Groups that have failed to meet accountability obligations from previous Council grants (within the last two years) will not be funded except in exceptional mitigating circumstances.

### **Groups with no formal legal structure**

Groups with no formal legal structure may apply for grants of up to \$1,000 through the Kaipātiki Local Board grants programmes; however the board expects to see some evidence e.g. minutes from meetings that an unincorporated group has community support for its activities and objectives.

Applicants in this category seeking grants over \$1,000 would need to either:

- nominate an ‘umbrella’ organisation which has agreed to receive and administer the grant on their behalf – the umbrella organisation would be legally accountable to Auckland Council for the expenditure of the grant; or
- apply to have the funding released retrospectively, i.e. as reimbursement for pre- approved expenses after the project or activity has been satisfactorily completed.

The Kaipātiki Local Board normally uses its community development partner, the Kaipātiki Community Facilities Trust (KCFT) as an umbrella organisation. If you are a group with no formal legal structure please discuss with the trust whether it is prepared to act as your umbrella before lodging your application.

## Investment approach

The Kaipātiki Local Board will consider allocating grants from its Quick Response, Local Grants and Discretionary Grants schemes as the need arises, and in accordance with the funding rounds in the tables below.

**Quick Response Grants:** Applicants for quick response grants can apply for up to \$500 and will complete simplified online application and accountability forms. Payments will be actioned within a shorter timeframe. Quick response grant rounds are available four times a year.

**Local Grants:** Applicants for local grants can apply for grants over \$500. Local grants will be available twice a year and successful applicants will sign a funding agreement.

## Discretionary grants

The Kaipātiki Local Board may choose to make a discretionary grant, in some cases. To be considered for a discretionary grant, the organisation would need to make a compelling case for an urgent decision –

- their need is immediate, and has arisen since the last scheduled grant round closed
- consideration cannot wait until the next scheduled grant round and
- their circumstances could not be reasonably have been foreseen

For Quick Response Grants, the Kaipātiki Local Board has set a maximum amount per grant of \$500.

## Application dates

Grant rounds for 2016/2017 will be as follows

### Quick Response

2016/17 Funding rounds	Opens	Closes	Decision made	Projects to occur after
Round one	4 July 2016	29 July 2016	14 September 2016	1 October 2016
Round two	26 September 2016	24 October 2016	December 2016	December 2016
Round three	10 February 2017	10 March 2017	April 2017	April 2017
Round four	10 March 2017	7 April 2017	May 2017	May 2017

### Local Grants

2016/17 Funding rounds	Opens	Closes	Decision made	Projects to occur after
Round one	27 June 2016	29 July 2016	14 September 2016	October 2016
Round two	7 February 2017	17 March 2017	May 2017	1 June 2017

Note: The board will only accept one application per organisation per funding round.

### Multi-board funding

In principle we have agreed to support multiboard applications and will consider them on a case by case basis.

### Accountability and other measures

The Kaipātiki Local Board requires that for all successful applicants:

- The contribution of the board is to be acknowledged in all publicity and signage (the board brand collateral can be provided on request).
- Any events funded or partially funded by the board are to be smoke-free.

The Kaipātiki Local Board requires that all successful applicants provide within three months of the completion of the project a completed Accountability Form.