

## POSITION DESCRIPTION – BOARD MEMBER, SWIMMING AUCKLAND

**Our Purpose:** To support the growth and performance of the sport of competitive swimming – from entry level Club competitive swimmers to elite High-Performance athletes

**Reports to:** Chairperson

### Purpose of the Board:

The role of the Board is to:

- approve and monitor the strategic direction and operating performance of Swimming Auckland.
- Act in the best interests of swimming in general and Swimming Auckland in particular at all times and to provide good governance to Swimming Auckland

### Scope of Position

The Board Member is a fully accountable member of the Board and is expected to exercise the powers and perform the duties of the Board as set out in Rule 9 of the Constitution of Swimming Auckland.

**Key Responsibilities** (to be read in conjunction with Rule 9 of the Swimming Auckland Constitution)

In conjunction with the rest of the Board, the Board Member will:

- Appoint, monitor and review the performance of the CEO
- Actively participate with ‘the Sport’ to develop a ‘whole of sport’ strategic plan which will include: clear aspirational targets for the growth of the sport; a multi-year facilities strategy; a key stakeholder relationship management strategy; and a robust multi-year funding strategy.

### Appointment and Tenure

Board terms are limited to 3 (consecutive or non-consecutive) terms of up to 3 years each. These positions have no remuneration attached to them.

Refer also to rules 8.7 and 8.9 of the Swimming Auckland Constitution.

## Time Commitment

The Board is required to meet no less than five times each year.

## Conflicts of Interest

The Board Member should be free of any conflict of interest.

## Personal Attributes and Skills

The Board Member should ideally have the following abilities:

### General:

- To see the big picture and the implications and impact on issues in the broader sense
- To make sensible, astute recommendations and business decisions
- To interpret both factual and conceptual information and make sound judgements based on that information
- To contribute to the creation and not merely the preservation of stakeholder value; and to be able to distinguish between the separate but complementary roles of governance and management.

### Strategic:

- To hold all the interconnecting components of strategy and planning together and to develop and drive a cohesive work programme to achieve Swimming Auckland's Vision and Purpose
- To understand the position of Swimming Auckland in its market and its relationship to key stakeholders
- To look beyond the short-term and ensure that the Board adopts a longer-term, stewardship approach.

### The Sport:

- Knowledge of, experience in and/or empathy for the sport of swimming and the commitment to have the growth and performance of competitive swimming at the core of all the work of the Board.

**Analytical:**

- To interpret financial statements and statistical information and the significance and meaning of appropriate performance indicators
- To question and probe information, assumptions and assertions in a quest for improved understanding and better decision-making
- To remain objective and measured under pressure.

**Social:**

- To participate actively and harmoniously, respecting and valuing the contributions of others and contributing to effective teamwork
- To articulate a point of view in a coherent and persuasive manner without dominating the Board's proceedings
- The strength of character to maintain an independent point of view when others disagree.



**Swimming**  
AUCKLAND