

Job Description

TITLE: Regional Sports Director	
REPORTS TO: Manager Active Communities	DIRECT REPORTS: 0
POSITION: Permanent full-time	
LOCATION: Nelson based	DATE: August 2021

OUR VISION

More People More Active More Often

OUR PURPOSE

Improving community well-being through active recreation and sport

OUR STRATEGY

Kia Kori GET ACTIVE	Kia Kaha GET ENGAGED	Te Kapa OUR TEAM
Increase Participation	Better Experiences	A High Performing Team
<i>Outcomes:</i> <i>New Opportunities for Teenagers</i> <i>Increased Facility Usage</i> <i>Increased Community Events Reach</i>	<i>Outcomes:</i> <i>Improve Experiences for Teenagers</i> <i>Better Coaching and Leadership</i> <i>Enhanced Recreation Facility Planning</i>	<i>Outcomes:</i> <i>Invest in Our People</i> <i>Strengthening Our Partnerships</i> <i>Improve Internal Efficiency</i>

OUR VALUES

COMMUNITY DRIVEN

Delivering community needs

INNOVATIVE

Thinking outside the square

CAN DO

We get on with the job

SUPPORTIVE

Helping others

PURPOSE OF THE POSITION

The primary focus of this role is to increase the levels of young people's participation in sport and active recreation in the secondary school setting.

To achieve this we will require a well organised, energetic and experienced individual who can show leadership, is an excellent communicator, has a strategic approach to planning and relationship management and has an understanding of secondary schools and community sport organisations.

Event management experience is essential to the role and a knowledge of the sport and recreation sector would be an advantage. The work will be participant focussed and aim to provide quality sporting and active recreation experiences focused on rangatahi in the school environment.

KEY RESPONSIBILITIES

Deliver initiative outcomes via the following focus areas:

1. Competition Structure

More secondary school students participating in sport and active recreation.

- Facilitate quality sport experiences for students that increase participation in sport and recreation opportunities.
- Maintain regular liaison with school sport staff and regional sport and recreation organisations to establish a sanctioned calendar of events for secondary schools.
- Promote sports events and competitions as per annual event calendar.
- Ensure all H&S and other requirements are completed in timely fashion by event providers.
- Maintain online registration and information platform for events.
- Promote innovative solutions to removing barriers to participation for students.
- Advocate for 'Balance is Better' principles to consider best needs for rangatahi in sport and active recreation.
- Celebrate sporting and recreation achievements of secondary school sports people.
- Reporting internally and externally as required.

Sport Tasman; Our Team

- Live the Sport Tasman culture and commit to continued personal and professional development.
- Be an advocate for sport and active recreation.

KEY EXTERNAL RELATIONSHIPS

- ❖ Tasman Secondary Schools
- ❖ School Sport NZ
- ❖ Sport New Zealand
- ❖ Regional Sports and Recreation Organisations

CAPABILITIES

The candidate will have and demonstrate:

- ❖ Experience in strategically leading the design and implementation of projects that operate across multiple settings
- ❖ Knowledge of the systems, structures and operating models that underpin the education, sport, active recreation and play sectors across Aotearoa
- ❖ Exceptional relationship building skills, accompanied by a high level of emotional and social intelligence
- ❖ Exceptional interpersonal skills with proven experience in managing stakeholders, teams and individuals to achieve quality outcomes
- ❖ The ability to be a critical practitioner, by applying an inquiry approach to constantly evaluate effectiveness and impact
- ❖ Experience in planning, managing, and prioritising multiple and competing tasks and projects to meet deadlines and produce quality results
- ❖ An ability to identify ways to collaborate with others through high levels of trust, complementary resourcing, and advocating for mutual benefit and a common purpose.
- ❖ A high level of verbal and written communication skills, with the ability to engage and communicate effectively to a wide range of stakeholders and audiences
- ❖ Track record of handling confidential and sensitive matters with exemplary discretion and professionalism
- ❖ Awareness of the wider social and political context in which Regional Sport Trusts operate

ATTRIBUTES

- ❖ Adaptable, self-motivated and professional.
- ❖ Ability and willingness to be a team player, at times working outside of normal working hours.
- ❖ Be passionate about sport and recreation and have a genuine desire to have a positive effect on improving participant experience and increasing participation levels in the Tasman region.
- ❖ Knowledge of, and commitment to, the Treaty of Waitangi.
- ❖ Fully support and role model the culture of Sport Tasman.